

Date

## ROUTING AND TRANSMITTAL SLIP

8 April 1981

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

8 APR  
1981

1. EO/DDA

2.

*- File*

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
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Coordination	Justify	

## REMARKS

Minutes of 1 April 1981 Safety Committee  
meeting

DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
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FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

7C18 Has

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MINUTES  
OF THE 1 APRIL 1981  
MEETING OF THE CENTRAL INTELLIGENCE AGENCY  
SAFETY COMMITTEE

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Item 1: Review of Minutes of 14 January 1981 Meeting

Approved as submitted

Item 2: Review of Proposed Committee Charter

Consolidate DCI/Collection Tasking Staff &  
DCI/Resource Management Staff to read  
"Intelligence Community Staff."

Change Executive Secretary to read "Secretary."

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Item 3: Safety Inspection report given by

Item 4: Highlights of EO 12196 & 29 CFR 1960,  
Implementing Instruction given by

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suggested one session be devoted to the  
review of the Federal Register

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suggested the committee view the multimedia  
film shown to new employees.

Members will be notified of the date for the next meeting.

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